



The Lenkiewicz Foundation  
69 Priory Road  
Lower Compton  
Plymouth  
PL3 5ER  
E: [info@lenkiewiczfoundation.org](mailto:info@lenkiewiczfoundation.org)

Registered Charity No: 1063357  
Company No: 03306866

## Friends of The Lenkiewicz Foundation

TLF invites your participation in furthering our charitable aim of promoting aesthetic understanding through the work and ideas of Robert Lenkiewicz (1941-2002).

The charity's purpose is to preserve, exhibit and publish the original works of Robert Lenkiewicz, and to ensure access to the artist's library. TLF itself owns a number of significant paintings together with the definitive collection of works on paper, the so-called 'aesthetic notes'. These works span the artist's entire output of Projects, also known as 'The Relationship Series', which explore aspects of the human condition in visual and written media of compelling interest. Where its own collection is insufficient to achieve its educational aims, TLF will aim to facilitate exhibitions of the artist's work at suitable venues in the UK and abroad, supported by publications and educational events which emphasise the painter's use of visual media to investigate social themes and the nature of personal relationships.

By becoming a Friend, your subscription will give vital financial support to the charity, but we are also seeking the views and input of those interested in Robert Lenkiewicz and hope to draw upon your skills and energy in pursuance of our broader aims. To ensure that your voice is heard, the Friends group will be an Affiliate Member of the TLF. As such, the Friends group will enjoy limited constitutional rights set out in the charity's Articles of Association (subject to the bye laws for Affiliate Members). Friends will therefore be able to elect annually one 'Representative' who will be admitted to General Meetings of The Lenkiewicz Foundation. He or she, as proxy for the Friends group, will be entitled to attend and vote at the Annual General Meeting of The Lenkiewicz Foundation and to receive copies of the company accounts.

TLF will also produce a quarterly newsletter keeping its Friends informed about exhibitions and events and will discuss its policies by responding to queries submitted to the editors. We also welcome any help the Friends may give in the identification of suitable candidate Trustees, or the recruitment of new Friends, both private and corporate. The newsletter will also be a forum for Friends business, such as the nominations for Representative.

Other benefits for Friends will include free admission to the TLF's premises housing its permanent collection, special exhibition previews, discounts on publications and exclusive Friends-only social and educational events. This will commence with a special **Friends Private View at the Ben Uri Gallery** in London on **Friday 3 October between 6.30–8.30pm**.

Send no money now. Any person who previously subscribed as a Friend is entitled to FREE MEMBERSHIP until 31<sup>st</sup> January 2009. Simply indicate your wish to be included on our mailing list and we will renew your membership. Contact us at [friends@lenkiewiczfoundation.org](mailto:friends@lenkiewiczfoundation.org) or write to the address shown above.

We need your support; come and be our Friends!

## **BENEFITS FOR FRIENDS**

FREE admission to the TLF's premises/exhibitions.

Friends will receive invitations to special exhibition previews.

Various discounts will be offered on TLF publications and the charity will try to obtain discretionary discounts for Friends from affiliated organisations.

Special social and educational events exclusive to Friends shall be held when possible.

Quarterly e-newsletter sent to your e-mail address.

Exclusive Friends-only online content on the TLF website.

Voting rights at General Meetings through your elected proxy or Representative.

Up to date information about the charity's activities and accounts.

## **RULES AND REGULATIONS**

The Friends is a group of people who support the aims and objectives of The Lenkiewicz Foundation through an annual membership subscription. Individual memberships are £20 per annum, dual memberships £35, family memberships £40 (2 adults, up to 11 children) and corporate memberships are £200.

### Affiliate Membership & Representative

The Friends group shall be an Affiliate Member of the TLF, provided that the membership remains above 100 subscriptions. As an Affiliate Member, the Friends group will enjoy limited constitutional rights set out in the charity's Articles of Association and the bye laws relating to Affiliate Members (a copy of the Articles will be supplied on request).

All Friends with valid subscriptions are entitled to elect a Representative (or Proxy), who will work with a Trustee of The Lenkiewicz Foundation, supported by a Secretary, in administrating the Friends group.

The elected Representative shall be entitled to receive notification of and attend General Meetings of TLF. The proxy of the Representative shall constitute ONE vote at General Meetings of the Company. Notification of general meetings will be sent out in accordance with the Articles of the charity.

By preference, ballots to elect the Rep (Proxy) will be held via e-mail or, where possible, through online voting via the TLF website. Each Friend shall have one vote. You must be over the age of 14 yrs to vote and have a valid e-mail address.

Copies of the agenda for General Meetings shall be circulated in accordance with the Articles of the Charity and the Friends shall indicate to their Proxy or Representative by ballot how they wish the Proxy to vote on all substantive issues. The ballot shall be held via e-mail or, where possible, through online voting via the TLF website. The Representative and the Friends' Trustee (see below) shall act jointly as returning officer in any ballot of Friends.

The elected Representative will serve in the post for one year (or for the period from one AGM to another). Serving Trustees may not also serve as the Representative.

The election of the first Representative will be held in 2009.

The Representative shall be elected not later than 30 days prior the AGM of the charity. The sitting Representative shall retire at the end of the AGM and the new Representative shall take up the post. (Both outgoing and incoming Representatives will therefore be present at the AGM, the latter as an observer). Retiring Representatives may stand for re-election provided that they do not serve for more than 2 yrs consecutively.

The Trustees of The Lenkiewicz Foundation have absolute discretion to rescind Affiliate Memberships, or individual Friends memberships, without notice, provided that membership subscriptions of individual subscribers, or part thereof proportional to the date of commencement of membership, are refunded upon request.

The Trustees of The Lenkiewicz Foundation have absolute discretion to vacate the post of Representative provided the TLF holds an election of a new Representative not more than 60 days after the office is vacated.

The Friends may, upon production of a resolution signed by at least 25% of the Friends membership, request The Trustees of The Lenkiewicz Foundation to vacate the office of Representative and hold a new election for the post.

### Administration

TLF will second to the Friends one Trustee (the Friends' Trustee) and a secretary with special responsibility to work with the Friends' Rep to maintain the register of Friends, collect subscriptions, ballot members and publish the quarterly newsletter. Submissions from Friends of suitable content to the newsletter are most welcome, including questions regarding the policies and objectives of the charity. A contact e-mail address, rep@lenkiewiczfoundation.org, will be provided for the Rep's use.

### Fundraising

Friends are encouraged to recruit new members to their ranks. Ideas for wider fundraising activities should be submitted in detail to the board of Trustees through the Representative (TLF is governed by UK charity law with regard to fundraising and must exercise due diligence when authorising the use of its name or charity number during fundraising activities).

All subscriptions (and proceeds of any authorised fundraising) are payable solely to The Lenkiewicz Foundation.

### Trustee Nominations

The Friends are encouraged to recommend to the board of Trustees any persons they think can offer suitable skills or expertise to the board. The serving Trustees will consider the suitability of any persons recommended in accordance with the Charity's Trustee recruitment policy. Where suitable vacancies exist on the board of Trustees, the sitting Trustees will nominate such candidates as they think appropriate.

If, however, the Friends wish to nominate a person for the position of Trustee without the approval of the sitting Trustees or in such cases where the only vacancies on the board are for Trustees retiring by rotation who intend to stand for re-election, the Friends must ballot their membership to approve the nomination. The name of a person so nominated as a Trustee shall be added to the list of prospective Trustees at any General Meeting at which Trustees are to be elected, provided that the nomination is supported by not less than 75% of the Friends membership.